



C.E.E.O.L. Institutional Subscription Information

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A. C.E.E.O.L. Product Information

C.E.E.O.L. at www.ceeol.com is an electronic archive and distribution platform of cultural and scholarly periodicals. In order to make these documents reliable for scientific use the electronic document is always **identical to the printed edition** (PDF-version), offering complete content including images (pictures, graphs, diagrams).

Our library includes university publications of different profiles (sociology, philosophy, theology, literature, philology, European studies, history, politics), research reports and issue papers, as well as cultural magazines covering poetry, reviews and literature, as well as a collection of over 5000 commented web links from Eastern and Central Europe.

The unreliable availability of Eastern European publications in print and online format is well known and therefore we are proud to present a consistent digital collection that also offers the advantages that come with the technology: search facilities by keyword, title, author, country, domain, and language, reliable and organized content, offering superior research tools.

Organizations (universities, libraries, NGOs) are diverse and have different needs, funding structures, and governance. Therefore, C.E.E.O.L. is based on a business model that intends to meet the diverse needs of educational organizations and therefore we would like to offer interested organizations a choice between two flexible pricing models that also offer advantages for consortium arrangements.

C.E.E.O.L. offers also **usage statistics** that include:

- number of queries, number of sessions (logins), number of items downloaded
- usage statistic by institutionally-defined set of IP addresses and by total consortium, by time period, and by account.

The usage statistics offered by C.E.E.O.L. will take into account privacy and user confidentiality as well as institutional confidentiality. The access to statistical reports will be offered via web based reporting systems and restricted by IP addresses.

Subscriber categories:

Education	- colleges and universities, community colleges, vocational education institutes, and seminaries
Public library	- libraries within a public library system
NGOs / NPOs	- includes Professional/Association libraries, and other non profit organizations
Government / administration	- state education agencies, and other state or government agencies
Corporate	- applies to any corporation or private business. Access is permitted for authorized employees of the subscribing entity.

B. Institutional Subscription Models

C.E.E.O.L. offers three different models of institutional subscription according to different types of access:

1. **Unlimited access** (based on Full Time Equivalent (FTE) enrolment or employment)
2. **Package License** (providing access to a certain quantity of downloads per year)
3. **Consortia License**

1. Unlimited access (based on Full Time Equivalent (FTE) *enrolment* or *employment*)

This model is recommended for educational institutions that want to offer their patrons unlimited access to C.E.E.O.L., tiered pricing being based on size of institution derived from the (FTE) enrollment.

The model is also recommended for research institutes, NGOs, non-profit organisations, foundations, public libraries and corporate organisations, as well as state and government institutions, that want to get access to C.E.E.O.L. for a limited number of users, staff members, researchers or similar user-groups – in this case, tiered pricing is based on size of institution derived from the (FTE) employment.

Subscription features: C.E.E.O.L. provides the following features for a one-year period, from point of implementation (e.g., March 16, 2005 - March 15, 2006)

- Access your subscription via IP address
- Search the C.E.E.O.L. database, all years and publications, to browse and choose articles
- Unlimited download and access to articles
- Access usage statistics, including number of documents downloaded (and which ones), number of accesses, and time spent online

- This type of subscription to C.E.E.O.L. grants unlimited access to the all the full text articles (PDF format) of the periodicals at www.ceeol.com for educational, research, and personal use by the individual user, respectively the institution, faculty, staff, students, alumni, library patrons and other authorized users of the institutional network, for one year. Users may download and print articles for personal use and archive contents on their own personal computers. They may send one copy by email, hard copy, or fax to one person at another location for that individual's personal use.

2. Package License (providing access to a certain quantity of downloads (articles) per year)

This model is recommended for institutions that do not need access to the entire content of C.E.E.O.L., but for example only to documents in a particular language or from a certain domain. If you choose this type of subscription, you need to decide - based on the number of periodicals you are interested in as well as the number of potential users within your institution – the quantity of downloads you need within a one-year period. The purchase of supplementary packages is possible at any time during the subscription year. This subscription model however, outlines only a limitation regarding the quantity of downloads, no limitation is made regarding any domain of the library (of periodicals).

Subscription features: C.E.E.O.L. provides the following features for a one-year period, from point of implementation (e.g., March 16, 2005 - March 15, 2006)

- This subscription model grants access to the full text of the journal titles for educational, research, and personal use by the individual user, respectively the institution, faculty, staff, students, alumni, library patrons and other authorized users of the institutional network for the number of articles paid for.
- Access your subscription via IP address
- Search the C.E.E.O.L. Database, all years and publications, to browse and choose articles
- Access and download selected articles in the database up to the limit paid for
- Access usage statistics, including number of documents downloaded (and which ones), number of accesses, and time spent online

The Package license:

- *Will allow the subscriber organization to avoid buying information they do not need.*
- *Will offer better return on the investment because the subscriber will pay for journal literature that the users actually use and replace the dysfunctional hit-and-miss system of subscriptions with the precision of articles-on-demand.*

3. Consortia License (license providing access to C.E.E.O.L. for institutional members of consortia)

Institutional members of consortia or university systems with multiple independent campuses, as well as organizations with several branches may receive volume discounts based on the total number of subscribing institutions in the group. Consortium volume discount is determined by the number of subscribing members at the time. The annual discount rate will be locked in until the following subscription term, although additional subscribers may be added during the year.

Important issues:

- Each institution will be required to sign C.E.E.O.L.'s standard License Agreement, and take individual responsibility for management and use of C.E.E.O.L..

- Pro-Rata Credits- C.E.E.O.L. will credit existing customers, who wish to join the consortia, pro-rata for any unfulfilled part of their existing subscription. No cancellations are allowed during the subscribed period.

- Renewal Subscriptions - The consortium will submit all renewals with a detailed report on the renewal status (FTE, etc) of individual subscribers. Consortium subscribers electing not to renew their accounts in whole or in part will have their access to the online service terminated without affecting the access of other renewing members.

- Usage Statistics - Statistics shall be made available directly to the consortia subscription manager.

C. Technical Access Information

Methods of Access

IP Authentication – the institution must have, one or more known static IP address(es); proxy servers are included in this category - for institutions providing access through one or several LAN servers C.E.E.O.L. tests IP-address recognition to confirm viability prior to initiating the subscription.

Access Issues

We recommend using either:

- MS Internet Explorer 4.0 or higher, or
- Netscape Navigator, v. 4.08 or higher , or
- Netscape Communicator 4.7

Searching the C.E.E.O.L. Database

1. Using the search engine - C.E.E.O.L. includes a search engine that permits searching articles by keyword, title, author, country, domain and language
2. Browsing the library by country, publisher, title and issue of publication

Downloading Documents

Adobe Acrobat Reader is required to view files

Trial Subscription

Free 2-week trial only to institutions considering a subscription.

Technical and Customer Support

Currently available 9 a.m. - 6 p.m. CET, Monday - Friday.

Contact us for further information or assistance:

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